

Thayne Town Council Meeting

July 21, 2016

Council in attendance: Mayor Pro-Temp Councilman Bartleson, Councilman Woolley, Councilperson Astle, Clerk Taylor and Clerk Hillstead.

**Welcome:** Mayor Pro-Temp Councilman Bartleson

**Pledge of Allegiance:** Councilperson Astle

**Prayer:** Councilman Woolley

**Agenda Approval with changes and the Approval of June 16, 2016 council meeting and June 28<sup>th</sup> special meeting.**

Motion- Councilperson Astle  
Seconded- Councilman Woolley  
Motion carried

**Make motion to move appointing and releasing to front of agenda.**

Motion- Councilperson Astle  
Seconded- Councilman Woolley  
Motion carried

**Make motion to release Carrie Taylor as town clerk.**

Motion- Councilperson Astle  
Seconded- Councilman Woolley  
Motion carried

**Make motion to appoint Caitlin Hillstead as town clerk.**

Motion- Councilperson Astle  
Seconded- Councilman Woolley  
Motion carried

**Make motion to extend part-time contract to Carrie Taylor details to follow.**

Motion- Councilman Woolley  
Seconded- Councilperson Astle  
Motion carried

**Make motion to remove Carrie Taylor from all financial banking records and town accounts and replace with Caitlin Hillstead.**

Motion- Councilperson Astle  
Seconded- Councilman Woolley  
Motion carried

**Swearing in Caitlin Hillstead by Mayor Pro-Temp Bartleson**

**Lincoln County Commissioner King:**

- Discussion on the county purchasing Encana's Glencoe Junction Facility that will provide much needed infrastructure and is available for purchase for the price of 4,250,000.00.
- Discussion on a young man's group from Utah doing a highway cleanup service project for the Town of Thayne.
- Make motion to support resolution #2016-07-21  
Motion- Councilman Woolley  
Seconded- Councilperson Astle  
Motion carried

**Liquor License Ordinance 2<sup>nd</sup> Reading:**

- Motion to accept liquor license ordinance on second reading.  
Motion- Councilman Woolley  
Seconded- Councilperson Astle  
Motion carried

**Building Permit:**

- Discussion on Lee Schwab building permit
- Make motion to approve Lee Schwab building permit  
Motion- Councilman Woolley  
Seconded- Councilperson Astle  
Motion Carried

**Clerk Training In Douglas:**

- Discussion on 2016 WAMCAT training in Douglas September 7<sup>th</sup>-9<sup>th</sup>.
- Make motion to send Caite to training.  
Motion- Councilman Woolley  
Seconded- Councilperson Astle  
Motion carried

### **Sunrise Engineering:**

- Discussion on Water and Waste System Agreement.
- Make motion to have Mayor Pro-Temp Bartleson sign contract  
**Motion-** Councilman Woolley  
**Seconded-** Councilperson Astle  
**Motion Carried**
- Update on Water Study Project
- Update on TAP Project
- Update on North Water Line Grant
  - Discussion on placement of new water line due to the road widening to five lanes
- Update on Cheese Factory Property improvements
  - Infrastructure in place
  - Working with Scherbel Survey on platting the property

### **Thayne Community Center Report-Melissa Gable :**

- Update on usage of building
- Reported issues with dumpster and discussed moving to another location
- Discussion on repairing two cameras

### **Emergency Management-Pat Aullman:**

- Discussed goals and expectations
- Discussed budget
- Discussion on purchasing red cross supplies and storage
- Discussion on emergency management training with CERT

### **Maintenance Report- Cliff Eggleston:**

- Update on work orders
- Three of five loads of ash have been received
- Discussion of a 500 gallon diesel fuel tank to use for generators and snow removal trucks
- Discussion of paving from Lincoln County School District property line to the bike trail- cost \$2,500
- Discussed quotes for lights on the bike path
- Discussed naming road south of Star Valley Ski-Doo to Aullman Street

### **Councilman Astle**

- Update on EMT
  - New motor in ambulance
  - New EMT board members are in place
  - Looking into providing an EMT class in the fall to help recruit more EMTS

- Donation letters sent out with emphasis on replacing and updating the pediatric equipment

### **Councilman Woolley**

- Discussion on the opening of Hokanson Street
  - Road to remain closed until all paperwork is signed

### **Councilman Bartleson**

- Update on Fire Department
  - Little Rodeo will be July 23<sup>rd</sup>
  - Discussion on communities thoughts on Fire Department going to a district
- Discussion on looking at a policy on running conduit to handle three to four lines under road for future growth
- Discussion on sewer manhole project
- Discussion on sewer mapping on zone bases
- Update on Grants
- Discussion on having community volunteer awards
- Discussion on jet trailer
- Motion to accept jet trailer bid of \$150 by Melissa Draney
  - Motion-** Councilperson Astle
  - Seconded-** Councilman Woolley
  - Motion Carried**

### **Ratify Checks**

- Motion to ratify checks
  - Motion-** Councilman Wooley
  - Seconded-** Councilperson Astle
  - Motion Carried**

### **Payment of Bills:**

- Motion to pay bills
  - Motion-** Councilperson Astle
  - Seconded-** Councilman Wooley
  - Motion Carried**
- Motion to adjourn meeting
  - Motion-** Councilman Wooley
  - Seconded-** Councilperson Astle
  - Motion Carried**

### **Meeting Adjourned at 7:40 p.m.:**

**General Bills:**

Makenzie Taylor	town hall cleaning	\$190.00
Chevron	fuel	\$464.66
Wyoming Retirement System	retirement	\$999.34
All American Sports	soccer supplies	\$86.15
All Star Auto	parts	\$15.00
ALSCO	uniforms	\$70.00
BISCO	supplies	\$21.65
BSB Leasing	camera lease	\$483.03
Caselle	software maintenance	\$485.00
CH Diagnostic and Consulting	water supplies	\$310.00
Dakota Fence	parks	\$1410.00
Energy Lab	testing	\$264.00
Fenton's Office Solutions	copier maintenance	\$38.69
Gem State Paper	paper products	\$286.36
Hebdon Construction	streets maintenance	\$6310.00
Hunt Construction	dustgard	\$1882.00
Kilroy Construction	irrigation/lego blocks	\$50.00
Lincoln County Sheriff	communications	\$543.00
Lloyd Baker and Associates	survey	\$2000.00
Ryan Lloyd	supplies	\$516.00
Lower Valley Energy	electricity	\$4453.15
Luthi & Voyles	legal	\$500.00
Marc	Maintenance	\$357.97
Nelson Engineering	Hokanson Bridge	\$428.75
One-Call of Wyoming	maintenance	\$22.50
Paperwork Plus	supplies	\$157.49
Peavler's Mountain Star	repairs	\$199.96
Post Master	stamps	\$47.00
Silver Star	telephone	\$960.06
Star Valley Disposal	trash	\$297.26
Sunrise Engineering	engineering	\$70998.62
SVI Media	advertisement	\$740.75
Thayne True Value	supplies	\$384.98
Town of Afton	water testing	\$27.00
Triple H Landscaping	irrigation start up	\$125.00
Valley Market	supplies	\$233.13
Vinylart	decals	\$31.00
Mark Wolfley	maintenance	\$216.00
Lower Valley Energy	business plaza power	\$32813.52
Wyoming Association of Municipalities	WAM Membership	\$470.27
Wyoming Office of State Lands and Investments	loan payment	\$17392.41
Wyoming Department of Workforce Services	workers comp	\$1175.02
Salaries	salaries	\$9919.99

**Fire Department Bills:**

L.N. Curtis	tools	\$1190.00
Silver Star	telephone/internet	\$64.99
Star Valley Cleaning	cleaning	\$207.00
Thayne True Value	supplies	\$185.08
Valley Market	supplies	\$7.00
Chevron	fuel	\$172.49
Wyoming Retirement System	retirement	\$360.00
Lower Valley Energy	electricity	\$84.63
Wyoming Department of Workforce Services	workers comp	\$771.77

**EMT Bills:**

Delsa Bird	compensation	\$150.00
Larissa Dagley	compensation	\$60.00
Sherri Merritt	compensation	\$240.00
Kirsten Reinhardt	compensation	\$581.28
Lesli Dana	compensation	\$270.00
Kdee Griggs	compensation	\$210.00
Adam Hansen	compensation	\$60.00
Eileen Merritt	compensation	30.00
Kathy Robinson	compensation	\$60.00
Alesia Winters	compensation	\$130.00
Mallory Winters	compensation	\$150.00
Air Gas	supplies	\$764.48
All Star Auto	parts	\$10.49
Arrow International	equipment	\$158.42
Courtesy Ford	repairs	\$772.43
Emergency Medical Products	supplies	\$4363.96
Enhanced Management Services	billing	\$352.42
HI Mountain Floral	supplies	\$42.00
Jim's Trophy Room	supplies	\$131.00
MMH Training Center	CPR Training	\$402.45
Paperwork Plus	supplies	\$159.50
Silver Star	telephone/internet	\$208.87
Star Valley Cleaning	cleaning	\$177.00
Star Valley Disposal	trash	\$45.00
Thayne True Value	supplies	\$33.45
Town of Thayne	internet	\$11.15
Valley Market	supplies	\$145.31
Valley Tech	maintenance	\$144.99
Zoll Medical Corporation	equipment	\$513.56
Wyoming Retirement System	retirement	\$180.00
Chevron	fuel	\$122.48
Lower Valley Energy	electricity	\$50.83
Wyoming Department of Workforce Services	workers comp	\$578.83